

ALL POINTS ACCOUNTANCY

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25/06/2025

INTERNAL AUDIT

POUNDSTOCK PARISH COUNCIL 2024/2025

I confirm that I have undertaken the internal audit for the year ended 31st March 2025.

Accounts

The council accounts are now being maintained on the Scribe Accounts program.

Bookkeeping

As with any new system there has been a period of learning and initial problems arising from its use. The review that I have undertaken has only shown a couple of minor entry problems and any queries that I have raised with the Clerk have been actioned or answered satisfactorily. In the long term this system will I believe prove to be beneficial in the maintaining of the accounts records and the production of useful reports.

Payroll

I would like to make a couple of suggestions

Tax

1. Currently the bank and investment statements are produced at different times in the month. It would make the reporting and reconciling of the bank accounts easier and provide more up to date figures for the financial report each month if all of the statements were produced for the end of each month.

VAT

2. The Asset register in the program does not maintain records of assets disposed of. I discussed this with the Clerk, and she was aware of this and will raise with Scribe but has suggested maintaining her manual spreadsheet in the meantime.

Alan Dickerson



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